



<http://www.clvu.org>

Housing Rights and Resources

[City Life/Vida Urbana's page](#) includes an emergency hotline, letter template to landlord or bank if you can't afford rent, and information on eviction freezes and court updates.

Instructions:

- Open your internet browser Chrome/Explorer/Firefox etc and go this URL...



- You can take action or call the hotline using like following.

The screenshot shows the City Life Vida Urbana website. The top navigation bar includes 'Meeting Information' and 'Take Action'. The 'Take Action' dropdown menu is open, listing several options: 'Call legislators for the Guaranteed Housing Stability Act', '¡Use su voz para la estabilidad de la vivienda!', 'Become a Member', 'Sign up for Action Alerts', 'Our Lady's Guild House petition', 'Petition for Dorchester rooming house renters', 'Petition for Brent Street families facing building-wide eviction', and 'Petition to support Fairlawn tenant association'. Below the navigation bar, the page title is 'Housing rights & resources' and the main heading is '1. CALL OUR HOTLINE'. A paragraph below reads: 'We have launched an emergency hotline for people facing eviction during the public health crisis. Please call us immediately if you're afraid you'll get evicted soon.' At the bottom, there is a yellow and orange flyer for Metro Boston Residents / Residentes del Área de Boston. The flyer asks 'Are you worried you'll get evicted soon?' and 'Call a Hotline to the number below?'. It provides the phone numbers: '(617) 934-5006 (ENGLISH)' and '(617) 397-3773 (ESPAÑOL)'. A red circle highlights the text 'Call a Hotline to the number below?' and a red arrow points to the phone numbers.

For COVID related resources, from the the home page menu, click on “**Housing rights & resources during COVID-19**”



- From here you can find information on how to:
 - Call a hotline
 - Apply for Rent Relief
 - Declare your eligibility for Federal Eviction Ban
 - Sign our Pledge
 - Know your Resources

Below is an example of how you can apply for rent relief. From “Housing rights & resources during COVID-19” main page, scroll down to "Apply For Rent Relief. It looks like this:



Click on “**Apply immediately using this form**” as shown by the orange arrow.

Fill out the 16-page RAFT application that follows.

The first page of the RAFT Application looks like this:

Metro Housing
BOSTON
People First. Housing Always.

RAFT Application

1 Residence 2 Instructions 3 COVID-19 certification 4 Household Information
5 Request for Assistance 6 Head of Household Information 7 Additional Household Member Information
8 Income Deductions 9 Current Housing Status 10 Current Housing Crisis 11 Property Owner Information
12 Applicant Certification 13 FIPA (Fair Information Practices Act) 14 Authorization for Release
15 Participant Contract 16 Confirmation

What town do you currently rent/live in or what town are you moving to (if moving)? *

Lexington

If you live in a town not listed in the drop down above, please contact the Regional Agency in your area to request the appropriate RAFT/ERMA application. The list of regionals can be found here: <https://hedfuel.azurewebsites.net/>

Next Save

Enter your town/city (see red arrow above). This is a dropdown menu so choose your location then press **"Save"** (see yellow arrow above). Click on **"Next"** to go to the next page (see blue arrow above).

The next page gives you instructions. Once you have read and understood the instructions and requirements, click on "yes" then click "Next" to move to the next page.

required information is provided, and you have signed and clicked **Submit**.

8. **Confirmation:** If you provide an email address, you will receive a confirmation email that your application has been submitted. If you do not provide an email address, Metro Housing | Boston will reach out by phone.

9. **Please note that Metro Housing | Boston may follow-up to request verification to confirm the reported information.**

10. **All approved payments are made on the 1st and 15th of each month, directly to Property Owners and third-party vendors.**

I have read and understand the instructions and requirements detailed above for submitting a RAFT/ERMA application.

Yes No

Back Next Save

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TIP: If you need to stop in the middle of your application, click on "Save" and you will get the following:

Your progress has been saved.

Copy or email the link below and return to your form to complete your submission.

Copy your form link:
<https://www.cognitofrms.com/MetroHousingBoston1/RAFTApplication#VKCcR8P8M4BTEF>

Email me my link:
[Text Box] Send

Email is required.

The next page will ask you details of COVID-19 certification. Check the checkbox at the orange arrow. Enter your situation at the light blue arrow. Click 'Save' at the yellow arrow. Then click 'Next' at the dark blue arrow. Do this in all the pages that follow.

RAFT Application

① Residence ② Instructions ③ **COVID-19 certification** ④ Household Information
⑤ Request for Assistance ⑥ Head of Household Information ⑦ Additional Household Member Information
⑧ Income Deductions ⑨ Current Housing Status ⑩ Current Housing Crisis ⑪ Property Owner Information
⑫ Applicant Certification ⑬ FIPA (Fair Information Practices Act) ⑭ Authorization for Release
⑮ Participant Contract ⑯ Confirmation

COVID-19 certification

Please check off the box below if your request is related to a situation that was caused or made worse by COVID-19. Note that not all programs require a connection to COVID-19 for approval. Regional Agency staff will determine which program(s) you are eligible for after reviewing your application.

I certify that I am applying for emergency housing assistance because of a housing situation that was caused or made worse by the COVID-19 pandemic and economic crisis.

Please explain how COVID-19 caused a financial hardship for your household and/or caused or worsened your current housing situation. *

Back Next Save

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Fill out your Household information. Enter the "Head of Household Name" at light blue arrow "Preferred Language" at yellow arrow, Address at black arrow, Enter your phone number if you have one, Email if you have one, Tick yes or no if your mailing address different than the address above at the dark blue arrow, Tick the radio button for "Will you be moving to a new apartment with the next 30 days" at the red arrow.

RAFT Application

① Residence ② Instructions ③ COVID-19 certification ④ **Household Information**
⑤ Request for Assistance ⑥ Head of Household Information ⑦ Additional Household Member Information
⑧ Income Deductions ⑨ Current Housing Status ⑩ Current Housing Crisis ⑪ Property Owner Information
⑫ Applicant Certification ⑬ FIPA (Fair Information Practices Act) ⑭ Authorization for Release
⑮ Participant Contract ⑯ Confirmation

Head of Household Name *

test MI test

Preferred Language *

American Sign Language

Address *

310 littleton rd
Address Line 2
Westford Massachusetts 01872

Phone
(978) 432-4962 I don't have a phone

Email
test@netscout.com I don't have an email

Is your mailing address different than the address listed above?
 Yes No

Will you be moving to a new apartment within the next 30 days?
 Yes No

Proceed through the rest of the forms and complete all the information on each form. The remaining forms are:

- Request of Assistance
- Head of Household information
- Additional Household Member information
- Income deductions
- Current Housing status
- Current Housing Crisis
- Property Owner Information
- Applicant Certification
- FIPA(Fair Information Practices Act)
- Authorization for Release
- Participant Contract
- Confirmation

Once you have completed the last form, you are done!